

KENTUCKY BOARD OF LICENSED DIABETES EDUCATORS (KBLDE)

A regular meeting of the Kentucky Board Licensed Diabetes Educators was held at the Office of Occupations and Professions on September 25, 2012.

MEMBERS PRESENT

Kim Coy DeCoste, Board Chair
Dr. Mehdi Poorkay
Carrie L. Isaacs, Secretary
Carolyn L. Dennis
Larry Smith

Occupations and Professions Staff

Julie Jackson, Board Administrator

Others

Angela Evans – Office of The Attorney
General
Betty Bryan
Vanessa Paddy
Teresa Renn
Janice Haile

MEMBERS ABSENT

None

CALL TO ORDER

A meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Board Chair Kim Coy DeCoste at 10:08 a.m. on Tuesday, September 25, 2012 at The Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Larry Smith made a motion to accept the minutes dated August 21, 2012 with corrections. The motion was seconded by Carrie Isaacs. Motion carried unanimously.

MONTHLY FINANCIAL REPORT AND OCCUPATIONS AND PROFESSIONS REPORT

Ms. Jackson advised that the new IT employee, Wendy Tucker, is now in place.

BETTY BRYAN

Ms. Bryan thanked the Board for allowing her to address the Board. Ms. Bryan distributed a handout and spoke regarding the concerns of The Kentucky Coordinating Body of Diabetes Educators.

BOARD CHAIRMAN'S REPORT

Chair DeCoste updated the Board on the Kentucky Diabetes Network Conference held on September 14, 2012.

Chair DeCoste advised that since the August meeting that she worked with Ms. Evans to finalize the five drafted regulations.

BOARD COUNSEL REPORT

Ms. Evans advised that five regulations have been filed with LRC. Regulations submitted include fees, supervision, continuing education, code of ethics and renewal.

Ms. Evans advised that the public hearing regarding the regulations will be held on October 23, 2012 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY 40601 at 10:0 a.m.

OLD BUSINESS

Carolyn Dennis inquired about the status of the Quality of Service Agreement. The Board reviewed and discussed the agreement. Revisions were made regarding the frequency of management, preferably the Executive Director, attending monthly board meetings to as requested and/or being readily accessible to address and advise on issues during meetings. The frequency of reports (verbal or written) being provided monthly was revised to state as needed but at least twice a year. A motion was made by Carolyn Dennis to approve and submit the agreement to the Office of Occupations and Professions. The motion was, seconded by Medhi Poorkay. The motion carried unanimously.

Carolyn Dennis inquired about the status of the update of the Q&A document posted on the website. The update has been made and the document submitted for posting.

Kim DeCoste inquired about the revision to the Board letterhead. The name of the Board has been corrected.

The Board reviewed and discussed the drafted complaint regulation and complaint form. Ms. Evans discussed the complaint process. A motion was made by Larry Smith to approve the complaint regulation as submitted and the complaint form with revisions. The motion was seconded by Carolyn Dennis. The motion carried unanimously.

NEW BUSINESS

Letter from American Association of Diabetes Educators – Kim DeCoste advised that a letter was received from AADE advising that the letter received by the Board from the Kentucky Coordinating Body of Diabetes Educators does not reflect the position of AADE. The Board reviewed the letter. No action taken.

Comments section on Board website - Ms. Evans discussed disabling the comments section on the Board website to avoid confusion regarding general comments and the regulation comments. The section could be reopened on November 1, 2012 after the close of the regulation comment period. A motion was made by Carrie Isaacs to remove the section until November 1, 2012. The motion was seconded by Larry Smith. The motion carried unanimously.

Kim DeCoste advised the Board she and Carolyn Dennis received the AADE Advocacy Award. Ms. DeCoste stated that a monetary award may be included and inquired about the legal/ethical process of handling such a reward. Ms. Evans will inquire of the process and advise. Kim DeCoste inquired about a request to attend the Florida Coordinating Body Meeting. Ms. Evans will inquire regarding reimbursement and advise Ms. DeCoste of the proper process. Ms.

Evans stated that since M.s DeCoste is speaking to a group of which the Kentucky Board does not serve, represent, or regulate licensees, this is not a conflict.

TRAVEL AND PER DIEM

Larry Smith made a motion to approve travel and per diem for the meeting dated September 25, 2012. The motion was seconded by Carrie Isaacs. The motion carried unanimously.

FUTURE MEETINGS

The next Board Meeting will be held October 16, 2012 at 10:00 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

ADJOURNMENT

Larry Smith made a motion to adjourn the meeting. The motion was seconded by Carolyn Dennis. The motion carried unanimously.

The meeting was adjourned by Chair Kim Coy DeCoste at 12:30 p.m.

Respectfully Submitted:

Julie Jackson, Board Administrator